



WE ARE LOOKING FOR GREAT LEADERS LIKE YOU.

Vermont Youth Conservation Corps | 1949 East Main St. Richmond, VT 05477 | 802-434-3969 | Info@VYCC.org | VYCC.org

Build Project Supervisor

Date Posted: May 3, 2021

Department: Conservation

Reports To: Conservation Build Projects Manager

Position Status: Full Time, Year Round

Position Start: Open Until Filled

Exemption Status/Reason: Exempt

Job Summary

The Build Project Supervisor is the perfect opportunity for a carpenter looking to grow their skill set, manage a project and worksite, and lead others in a unique and challenging setting. This person will be the lead on-site builder and supervisor for the construction of a series of 600 square foot, high efficiency, off grid, 4-season huts VYCC is building in conjunction with The Vermont Huts Association. This position will be the project leader for a VYCC crew made up of young adults (18-26) beginning their careers in the building trades. They will manage the technical and logistical aspects of the builds, maintaining a high standard of quality, efficiency, and site safety. VYCC will provide tools, transportation, camping site and equipment while on remote jobs. Other projects may include custom kiosks, project scouting and design, carpentry work on VYCC's campus in Richmond, and other trails related carpentry work.

Program Overview

VYCC's Conservation Program engages young people in hands-on projects that benefit Vermont's environment and communities. The work of a Conservation Crew includes trail construction and maintenance, carpentry, water quality improvement, and forest management. Conservation Camping Crews tackle projects all across Vermont, moving from one project to another as they work and live together as a group for weeks at a time. Conservation Day Crews are rooted in a community—either Richmond or Woodstock for 2021—and work but do not live together as a group. Conservation Crew Leaders are essential to the success of any Conservation

Crew and their efforts have a significant impact on habitat, water quality, and outdoor recreation in Vermont.

Essential Functions

Project Accomplishments

- Manage day to day construction work including framing, insulation, door and window installation, roofing, trim, flooring, siding, and finish work
- Operate and instruct others on a variety of power tools: drills, drivers, circular, miter, and table saws, etc.
- Lead others to maintain a clean and safe jobsite and work environment
- Ensure efficient, timely, and high quality production informed by VYCC and VHA staff
- Follow VYCC policies and procedures, program goals, and foster the VYCC mission while on the jobsite
- Maintain an emotionally and physically safe work environment
- Maintain regular communication with Crew Leader, VYCC staff, and VHA staff

Program Logistics

- Work with VYCC and VHA staff to source, order, deliver, and prep materials
- Transport tools and equipment to and set up worksite
- Assist in crew training
- Assist in logistical preparations for crew and project

Required Qualifications, Knowledge, Skills, and Abilities

- Commitment to the Vermont Youth Conservation Corps mission
- Valid driver's license and satisfactory driving record for at least 3 years
- Ability to operate certain types of equipment applicable to work projects
- Ability to spend long days in the field and to work evenings and weekends when required
- Minimum 2 years of carpentry experience- framing, finish work, roofing, siding
- Ability to read and interoperate building plans
- Good problem solving skills
- Ability to manage worksite and employees on the job with a focus on safety
- Excellent communication skills and ability to communicate with crew, project manager, client, and subcontractors
- Ability to adapt to change and move outside of comfort zones

Preferred Qualifications

- Knowledge of or experience with working in the backcountry
- Experiencing working with or leading young adults

About The Vermont Youth Conservation Corps (VYCC)

The VYCC is a 501c3 nonprofit focused on engaging young people in service, work, conservation, and agriculture. Since 1985, VYCC staff have provided valuable work and learning opportunities to youth and young adults from across the country and from nearly every town in Vermont. Our model is strong and simple: young people, working together, guided by highly trained leaders, completing priority projects in conservation and agriculture.

Excellence and Equal Opportunity at VYCC

VYCC has a deep commitment to excellence. We believe we are strongest when our team includes members with a broad range of life experiences. We strive to achieve this at all levels of our organization, and actively encourage and recruit, develop, and retain the most talented people from a diverse applicant pool. VYCC is proud to be an equal opportunity employer.

Our Workplace

Crews spend much of their time outdoors, working as a team while also interacting with project sponsors, community members, and VYCC staff. The Build Project Supervisor position requires long days outdoors in the elements and the potential for camping while completing project work. It also requires some time in an office setting.

The pandemic has, not surprisingly, shifted this longstanding office-based culture. Most staff continue to work remotely, and we are focused on COVID19 safety protocols. The office is open with restrictions to ensure the health and safety of our team. We take a flexible approach during this time when staff's families have different and evolving needs. Staff access a remote server, Zoom and Microsoft Teams when working remotely, we are actively finding ways to support one another and stay connected.

Compensation & Benefits:

- \$37,400/year salary, exempt from overtime
- Salary, Exempt from overtime
- Medical and dental insurance
- Simple IRA eligible
- Annual (CTO) and sick leave
- On-going professional development
- Member of a mission-driven, fun, results-oriented, and dedicated team of professionals
- Member of a dynamic organization with tremendous impact on Vermont's youth and environment

How to Apply

Please complete our VYCC General Application (<http://bit.ly/VYCCapp>), to which you'll upload a cover letter, resume, and contact information for three professional references. Attention materials to Stephen Cohen, Build Projects Manager. No calls, please.

Updated 5.03.21